

Proposed Budget

Luther Area Public Library					
2020-2021 Budget					
General Fund					
	Receipts	2020-2021	April	May	June
1	Library Millage	\$ 54,000.00			
2	Local Government Support	\$ 2,500.00			
3	Penal Fines	\$ 18,000.00			
4	State Aid	\$ 2,500.00			
5	Plat Book Sales	\$ 400.00			
6	Shoreline Yellow Bags	\$ 3,000.00			
7	IRWS Blue Bags	\$ 1,200.00			
8	Copies, Fines, Faxes & Sales	\$ 1,000.00			
9	Donations	\$ 2,000.00			
10	Interest/checking, & CD	\$ 100.00			
11	Miscellaneous Fundraising	\$ 1,500.00			
12	Grants	\$ 3,000.00			
	Total Receipts	\$ 89,200.00	\$ -	\$ -	\$
	Expenditures				
1	IRS With Holding (escrow)	\$ 2,500.00			
2	IRS, Paid	\$ 5,000.00			
3	Wages	\$ 32,000.00			
4	UA	\$ 400.00			
5	Books & Movies	\$ 4,000.00			
6	Supplies	\$ 900.00			
7	Audit	\$ 4,200.00			
8	Utilities	\$ 5,000.00			
9	Building Insurance	\$ 1,500.00			
10	Education/Travel	\$ 1,000.00			
11	Equipment/Verso Server	\$ 6,000.00			
12	Office	\$ 1,500.00			
13	IRWS Blue Bags	\$ 1,600.00			
14	Shoreline Yellow Bags	\$ 3,000.00			
15	Plat Books	\$ 750.00			
16	Building Maintenance	\$ 4,000.00			
17	Internet/phone	\$ 3,000.00			
18	Mid Michigan Library League Dues	\$ 2,500.00			
19	Grant Expenditures	\$ 3,000.00			
20	Misc	\$ 1,100.00			
	Total Expenditures	\$ 82,950.00	\$ -	\$ -	\$
	Beginning Checking Balance				
	Ending Checking Balance				
	Transfer In/Out CD				
	CD Balance				
	Total Ending Balance				

-Luther Area Public Library-
Board Meeting Agenda
April 9, 2020

Call to Order: Members Present:

Visitor Comments:

Board Comments:

Approve Secretary's Minutes: March, 2020

Treasurer's Report: March, 2020

Librarian's Report: March, 2020

Old Business:

Air-conditioner

New Business:

Present new budget

Officer nominations

Director resumes & recommendations

Personnel committee

Trustee Comments:

Budget Amendments:

Adjourn

Luther Area Public Library
2-1-20 thru 2-29-20

Check balance

2-1-20

#137,193.24

Income

217	cp/fn	72.50	}	291.50
	Y bags	130.00		
	B bags	55.00		
	donations	- 14.00		
	bk.	2.00		
	photos	18.00		

2128	cp/fn	- 50.00	}	198.00
	Y bags	- 55		
	B bags	- 60		
	donations	- 9		
	bk. sales	- 10		
	photos	- 15		

2129	LOS B interest		19.31
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508.81 + 508.81

expense

#4439	215	G. Davis (shorel.)	10.00
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40	2/6	J. Lucas	271.51
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28hr (294. - 18.23 - 4.26)

41	2/6	H. Morche	406.34
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40 hr (440. - 27.28 - 6.38)

42	2/6	S. Hillmans	236.16
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24 hr (231.60 - 14.36 - 3.36)
2.5 hr (24.13 - 1.50 - .35)

43	2/7	LOS B (box rental)	23.00 ✓
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44	2/7	Advanced Mechanical (ductwork)	778.10
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45	2/13	D. Long	73.88
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Feb. meet (80 - 4.96 - 1.16)

46	2/13	Xerox Financial	113.64 ✓
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47	2/13	Republic Service (Y bags)	831.25
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48	2/21	H. Morche	380.94
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37.5 hr (412.50 - 25.58 - 5.98)

49	2/21	J. Lucas	310.30
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32 hr (336 - 20.83 - 4.87)

50	2/21	S. Hillman	204.97
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21 hr (202.65 - 12.56 - 2.94)

2 hr (19.30 - 1.20 - .28)

3640.09

- 3640.09

#4951	2/21	Consumer's Energy	169.60
52	2/21	G. Davis (3 shovel.)	30.00
53	2/25	ATT (acct)	196.45

<u>396.05</u>	-396.05
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Debits

2/04	Crystal Flash Propane	440.51
2/05	Walmart (blg supplies)	30.92
2/13	Meijer (movie)	24.37

<u>495.80</u>	- 495.80
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Check balance 2-29-20	#133,170.11 *
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CD # 1625	5,190.73
1660	10,087.42
1684	10,162.51
1688	8,103.39
	<u>\$33,544.05 *</u>

Total Assets 2/29/2020	#166,714.16 *
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Bonna Long, treasurer

LIBRARIAN'S REPORT - 2019-2020	APRIL	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	TOTAL
Adult Attendance	315	319	326	658	389	323	394	259	381	291	290	154	4099
Children Attendance	204	153	248	409	298	228	298	192	224	194	183	57	2688
Total Attendance	519	472	574	1067	687	551	692	451	605	485	473	97	6673
Story Hour Attendance - Kids	7	4	27	7	36	3	1	5	4	5	1	0	100
Story Hour Attendance - Adults	3	3	16	4	30	3	1	3	2	2	1	0	68
Movie Program - Adults	3	5	4	5	8	9	12	0	0	4	4	0	54
Movie Program - Kids	13	6	7	9	8	0	15	0	0	12	7	0	77
4-H													0
Craft Club		14	3	6	0	0	0	0	0				23
Summer Reading Program - Kids				34	22	0	0	0	0				56
Summer Reading Program - Adults				15	7	0	0	0	0				22
Summer Reading Program--Extra People													0
Special Program - Kids													0
Special Program - Adults													0
Quit Club		5	4	4	3	2	0	0	0				18
Adult Books Loaned	104	120	139	136	152	155	202	134	155	192	140	97	1726
Children Books Loaned	60	124	140	128	138	59	44	192	52	33	46	57	1073
Music CDs, DVD's and Video's Loaned	301	223	235	269	188	0	224	206	213	246	0	110	2215
E-Book Users													0
Inter-Library Books Loaned		8	4	12	19	48	63	50	46	71	40	25	386
Computer Use	129	91	105	164	140	129	133	110	153	167	126	69	1516
Laptop/wifi Use	73	52	78	109	88	36	112	76	65	72	85	43	889
New Registers	5	3	8	12	7	6	2	3	7	2	6	1	62
Books/DVD/Tapes Etc. Added	107	20	58	70	26	3	128	154	70	229	119	89	1073

Thursday Evening Attendance

	26	31	32	13	0	0	0						
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**Luther Area Public Library
Board Minutes, Feb. 13, 2020**

The regular board meeting was called to order by President Lois Langenburg at 4:30 pm.

Present were Lois, Donna, Kees, Diane, and Director Heather Morche'

There were no visitors

Minutes , were reviewed, 2 corrections. Spelling, NeBaShone and Hansen family. Motion by Diane and by Lois. All approved

Treasurer's report

- There are still issues with the AT&T billing. Heather will follow up.

Motion to accept, Diane, second Kees

Library Director's report -

Overall numbers were good for the month.

We have a movie licence which is a state law.

Will explore coding for girls. CODE.org

Motion to accept by Lois, second Kees

Staff evall were done by Heather and handed in.

Carol had an idea to do a Spring open house, bake sale, crafts, book sale. **March 28 10:30 am - 2:30 pm**

Old Business:

Look at restoring or replacing yard signs because they are falling apart.

Look at what it would take to get a banner and display it across State St.. in Luther.

We bought 4 computers with the grant money and had software installed. Will try to get more grant money so we can buy more computers.

Will auction off old computers.

Still need to get keys from Ben. He does not respond to phone calls. Will send a certified letter.

Furnace duct work was done cost was \$778.10 This was approved earlier by board.

Move \$1500

- from line 12 office supplies
- To line 16 building maintenance

Motion Lois, second Kees. Roll call all in favor. Diane, Donna, Kees, Lois.

Uncertain as to issue of board members as volunteers or designees of township. How does this effect background checks. Need more information.

Still working on background check with State of Michigan

Meeting adjourned at 5:20. Motion by Donna, second Diane
Next meeting is Mar. 12th, 2020.